Tillamook County Cultural Coalition - <u>Mid-Year Report Due: July 31</u>

Please **e-mail** to the TCCC Chairperson at tillamookccc@gmail.com

<u>Note: If your grant is funding for an event and the event has occurred prior to July 31, you may omit the Mid-year Report and submit the Final Report by July 31.</u>

Date:	
County Organization:	
Project Title:	
Contact Person/Reporting Individual:	
Contact Person Email & Phone Number:	
Dates of Project:	
TCCC Funding Amount:	

Create as many pages as needed to complete these topics:

Identify project goals and objectives

Report activities to date

Report expenditures to date

Report changes in the budget

Report issues affecting project

Please **e-mail** to the TCCC Chairperson at tillamookccc@gmail.com

Note: Unused funds must be returned to the Coalition prior to January 5.

Date:	
County Organization:	
Project Title:	
Contact Person/Reporting Individual:	
Contact Person Email & Phone Number:	
Dates of Project:	
TCCC Funding Amount:	

Create as many pages as needed to complete these topics:

A. Goals, Objectives, Timetable
- Compare actual results to project goals and objectives
- Compare actual timetable to project timetable

B. Staff
- Report on people involved in creating/delivering the project
- Who did what, any changes in personnel
- Identify qualifications and experience of people involved if different than original application

C. Audience
- Describe the audience that benefited (numbers and demographics) and compare to original application projections

D. Quantitative Benchmarks
- Compare actual results to project benchmarks

E. Qualitative Indicators of Success
- Report results of response forms

F. Activities
- Compare actual results to projected activities

- Explain what worked and what did not work and if/ how adjustments were made

G. Issues
- Explain issues affecting project

H. Budget
- Explain changes in the budget
- Did you return any unused funds? If so, please explain why.