

Tillamook County Cultural Plan

Building participation in local arts, heritage and humanities

*Approved by the Oregon Cultural Trust: October 22, 2004
Plan Updated October 2011*

Copies of this plan may be obtained from the Tillamook County Cultural Coalition fiscal agent:

Tillamook County Pioneer Museum

2106 2nd Street

Tillamook, Oregon 97141

503/842-4553 *phone*

503/842-4553 *fax*

Or from

<http://www.tcpm.org/tccc.htm>

Tillamook County Cultural Plan

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PLANNING COMMITTEE MEMBERS

Special thanks to the Tillamook County Cultural Coalition Planning Committee

Carol Brown, Chairperson, *Pioneer Museum*
Randall Koch, *Sitka Center for Art and Ecology*
Marianne Gienger, *Monday Musical Club of Tillamook*
Kathleen Ryan, *Green Arts Collective*
Lorraine Ortiz, *Tillamook County Arts Network*
Elaine Norberg, *Professional Artist*
Della Sloan, *Neskowin Chamber Music*
Tom Sloan, *Neskowin Chamber Music*
Denise Clausen, *Latimer Quilt and Textile Center*

Tillamook County Cultural Coalition Past Board Members

Gary Albright (North County)
Dean Bones (South County)
Christi Clark (South County)
Cindy Gardner (Central County)
Marianne Gienger (Central County)
Katharine Harding (South County)
Julianne Johnson (North County)
Cassandra McDonald (North County)
Winnie Mercer (North County)
Elaine Norberg (Non Voting)
Lorraine Ortiz (Non Voting)
Don Osborne (North County)
Marti Rhea (North County)
Sally Rissel (South County)
Barbara Bosch-Sealhom (Central County)
Della Sloan (South County)
Janet Stahl (Central County)
Linda Stephenson (Central County)
Pam Wadsworth (South County)

Tillamook County Cultural Coalition Present Board Members through June 2011

Linda Cook (North County)
Sue Gabriel (South County)
Terry Kandle (North County)
Lainie Koch (South County)
Ruth LaFrance (Central County)
Margaret Ogle (South County)
April Peterson (Central County)
Jean Scholtz (North County)
Dennis Wagner (Central County)

TILLAMOOK COUNTY CULTURAL COALITION

**Board Roster
2012**

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Tillamook County Cultural Plan

EXECUTIVE SUMMARY

COUNTY OVERVIEW

This plan represents a picture of Tillamook County's cultural priorities. A dedicated group of Tillamook County citizens passionate about the cultural vitality of where they live took on the work of understanding their county and its residents –a population diverse in age, socioeconomic status, life experience and points of view. The group was self directed to answer the question: "What role does culture play in a rural, rugged, frontier county?" The county population is 25,000.

Opening up a conversation about culture takes on an interesting spin in a county whose geography is long and narrow: 74 miles long; whose weather is dramatic: 100+ inches of rain per year; and whose population mix ranges from heritage farmers (100+ years on a farm) to an influx of retirees. This makes for distinct differences in the three aspects of the county: north, central and south. Further, minimal county-wide media makes communication a challenge: one weekly newspaper published in the county seat, one bi-weekly newspaper published in the north county and one long-established radio station followed by two new stations with reception that is spotty at best. In addition, Tillamook County is subject to the vagaries of a tourist economy.

THE INITIAL CULTURAL PLANNING COMMITTEE

Upon receiving word of the Oregon Cultural Trust's request in 2002 that each county create a Cultural Coalition and Cultural Plan, representatives of several entities stepped forward. At a County Commissioner's meeting, Carol Brown of the Tillamook County Pioneer Museum, Randall Koch from Sitka Center and Kathleen Ryan from Tillamook County Arts Network were appointed by the Commission to begin the work. Using press releases and a direct mailing to all artists, arts, heritage and humanities organizations, schools, churches and granges, residents were invited to a series of preliminary information meetings about the Trust's plans.

From these meetings a core group of individuals met for one year to discover the priorities of the people who live and work in Tillamook County. To get a picture of the county and its current priorities, the group gathered tools such as census data, the Tillamook County Futures Council 5-year plan and other empirical documents to assist in a great understanding of the local population.

PLANNING METHODS & PRIORITIES

A survey was created and distributed widely through the schools, churches, farming community, social clubs, service groups, fishing and hunting enthusiasts, granges, as well as Hispanic students and at hosted dinners or teas with neighbors. The intention of the survey was to reach the heart of why people choose to live in Tillamook County and what is important to them. The group wanted to find out how locals view culture and its role in society. The survey allowed participants to dream of how they would allocate grant money. And finally, the planning committee wanted to know what people felt were Tillamook County's "Vanishing Treasures."

Seven key questions were asked over the course of several months to hundreds of respondents. The answers were compiled and distilled to create a set of five broad priorities for the initial cultural plan. The priorities will allow for a fair distribution of funds based on the tabulated desires of the community. In order of importance the priorities are as follows:

KEY ACCOMPLISHMENTS OF THE COALITION

The Tillamook County Cultural Coalition has faced a number of challenges in its early years. There was turn-over in the membership of the coalition itself which did not give us the constant pool of members needed to keep the work going. We still struggle with our split population, composed of people who live in the county full-time and those who maintain second homes here.

However, even with grant funds that were less than initially expected, our coalition has made a difference in the county. We have awarded a number of small grants, including a significant percentage to support cultural programs for area youth. We have not done formal surveying regarding ultimate outcomes of our investment, but it is accurate

to say that many of the youth-oriented programs we funded would not have occurred without the grant funds from the Cultural Trust through the coalition.

Tillamook County Cultural Plan

MISSION STATEMENT

Tillamook County Culture Coalition (TCCC) encompasses a wide variety of lifestyles, heritage, traditions and priorities. Yet in that diversity there are some common threads that run through the community. The people of Tillamook County deeply appreciate the natural beauty of this area, and its wealth of natural resources. Much of the area's industry and recreation is directly tied to the land and water. There exists a quiet pride among citizens who have chosen to live here, with the rain and wind in this "land of many waters."

TCCC seeks to expand the awareness of our unique county culture. In doing so we will establish additional ways to honor and celebrate the arts, humanities and history that are part of our own story. In the process, our citizenry will become more educated about our most valuable natural resource –the people in our community. The result will be a more active, interested, and creative environment in which to live and share our lives.

Priorities for the use of local trust grants:

- #1 EDUCATION: To support projects relating to cultural education in grades K-12
- #2 COMMUNITY ARTS: To support projects relating to an annual county wide cultural event
- #3 HERITAGE: To support projects relating to documenting history (structures, Native cultures, dory fishing, dairy farming, lumber industry) or restoration
- #4 ENVIRONMENT: To support projects relating to open space, natural beauty, forests, salmon
- #5 TRADITIONS: To support projects relating to local foods and traditional arts (i.e. quilting)

TILLAMOOK COUNTY'S CULTURAL INVENTORY

Tillamook County's main ingredient is its stunning beautiful environment evidenced by the number of county and state parks, national refuge and research areas. With a non-native population dating back 150 years, Tillamook County also has its share of historic structures, storied and artifacts and has no shortage of books written about this bountiful county. There is a notable lack of information about native populations, which points to a distinct vanishing piece of the local history.

Currently, the "creative" population is growing monthly as evidenced by the continuing influx of people who are registering with the Tillamook County Arts Network directory.

CONCLUSION

Tillamook County's soul is in its people and its environment –both are equally important to all who live here. The desire to give our children the best in life is evidenced by the number one priority –cultural education in schools. The coalition foresees the birthing of creative projects throughout the county which will enhance the quality of an already unique place to live.

Tillamook County Cultural Plan

THE INITIAL CULTURAL PLANNING PROCESS

Our planning process began in 2002 with the Oregon Cultural Trust requested that every County and federally-recognized Indian Tribe in Oregon develop a cultural plan identifying local cultural priorities, strategies, and the structure of a local cultural coalition. This Tillamook County Cultural Coalition will be responsible for distributing Community Cultural Participation Grant program funds from the Oregon Cultural Trust.

Members of the Tillamook County Arts Network (TCAN) and Sitka Center for Art and Ecology along with the Tillamook County Pioneer Museum appeared before the County Commissioners in May of 2002. The Pioneer Museum took responsibility as fiscal agent for the coalition and members of TCAN became the nucleus of an ad hoc planning committee.

Flyers, posters, press releases and email communications were used to make the public aware of this new group and inviting participation in two informational meetings in September 2002. Once held, planning process meetings were scheduled. Individuals representing both the public and private sector attended the first two meetings in October. From these meetings, a formal coalition was established with 14 names forwarded to the County Commissioners.

The group decided the best way to find out what people care about in Tillamook County was to define seven key questions. These open-ended questions would be the basis for conversations in a variety of settings: informal one-on-one, presentations to groups, small teas held in people's homes, email interviews or as a questionnaire to be returned by mail or fax.

Members of the coalition defined target groups to reach and people self assigned getting input from those groups.

Using this method, the group believed that it could reach a large number of the population in a variety of settings.

The seven key questions included:

1. What do you value about Tillamook County?
2. What are meaningful traditions in your life?
3. How do you share traditions with others?
4. What is culture?
5. How does your heritage influence what you do for a living?
6. If you had \$10,000 to spend on your community, how would you use it?
7. Who or what are the Vanishing Treasures of Tillamook County?

Over the next twelve weeks, members of the coalition took these questions out into their lives, presenting to groups, holding conversations over dinner, using email, interviewing people at events as well as asking themselves these questions.

The group was diligent in its inclusion process by reaching out to youth, farmers, business people, artists, fishermen, hunters, retirees, families and community leaders. The answers were discussed by the group, compiled and distilled. Recurring themes were used as the basis for setting priorities for the final plan.

Tillamook County Cultural Plan

*Prepared by the Tillamook County Cultural Coalition Planning Committee
October 2004*

THE INITIAL CULTURAL PLANNING PROCESS

(continued)

The planning committees worked out the details of a structure for the Cultural Coalition, a job description for Coalition members, Granting Guidelines and a process for distributing funds.

With the plan in place and approved, and the first round of Coalition member names forwarded to the Trust, the planning committee had the great pleasure of planning a community “coming out party” for the plan. The party will hold the ingredients of the five priorities:

- a cultural education component
- a community arts component
- a heritage component
- an environmental component
- a traditions component

The celebration for the plan and our cultural heritage was held at the Tillamook County Pioneer Museum where grant guidelines were available and members of the planning committee answered questions about the Cultural Trust license plate and cultural tax credit.

The Coalition updated the cultural plan in the summer of 2008 with a summary of work accomplished to date and more complete benchmarks.

CULTURAL INVENTORY AND ASSESSMENT PROCESS AND FINDINGS

Creating the skeleton for the cultural inventory was assisted by Lincoln County’s model. This was combined with TCAN’s extensive directory –a project funded by the Northwest Oregon Economic Alliance. The planning committee worked on researching the historical and heritage inventory and the TCAN directory information was merged to give a complete picture of who is participating in the arts on all local levels.

Stunning findings of the inventory shows a wealth of historical publications, historical sites and structures. An even greater illumination reveals equal weight among the number of natural landmarks, state and county parks, national research and refuge areas, designated trails, camps and the abundance of arts and humanities. Industry is sandwiched between these extremes. For a county with a population of 25,000 this is significant news. Festivals and celebrations abound and a distinction can be made between those designed to attract tourists and those well loved by the locals.

See the Cultural Inventory pages 16-23.

Tillamook County Cultural Plan
PRIORITIES, STRATEGIES, QUANTITATIVE BENCHMARKS
& QUALITATIVE INDICATORS OF SUCCESS

The cultural priorities for Tillamook County were reached using the “seven questions” as a basis for the local population’s themes, concerns, values and desires for cultural development.

The answers for the questions were compiled and studied by the Cultural Trust Planning Group. The answers were distilled to illuminate recurring themes and then tallied to create a hierarchy of those themes leading to obvious priorities which follow:

PRIORITY #1: EDUCATION

To support cultural education projects benefiting students in grades K-12 and the community at large. As this is the highest priority for the county, the coalition will support collaborative projects that meld both existing and new educational opportunities.

Strategies: The Coalition will seek grant proposals for cultural activities that will:

- Create more avenues for volunteerism in schools.
- Create after school or weekend cultural programs that allow children opportunities to explore the arts, humanities and history.
- Increase the number of cultural presentations designed for multi-generation audiences.
- Develop mentoring experiences through programs designed for youth. *(baseline date being researched 11/04)*

Quantitative Benchmarks:

- The number of grants awarded and total dollars allocated to county arts, culture and environment.
- Number of new cultural programs for youth undertaken and the number of Tillamook County youth served.

Qualitative Indicators of Success:

- Attitudes of the participants of successful grant projects regarding culture, the arts and cultural opportunities for the youth measured through audience response cards or an alternative format the applicant devises, which asks some or all of the following questions.
 - Was the experience a positive one?
 - What did you learn?
 - Did it meet your expectations?

PRIORITY #2: COMMUNITY ARTS

Tillamook County is 74 miles long and has three distinct communities based on school district boundaries. Residents value the feeling of community and events to celebrate our culture of the county. The Coalition seeks to create more opportunities for artists and to support efforts by individuals and organizations to share and join their talents to create cultural events and/or traveling exhibits.

Strategies: The Coalition will seek grant proposals, possibly organized around school district boundaries for cultural activities that will:

- Encourage collaboration between individuals and/or organizations that result in community cultural events.
- Increase visibility, awareness and appreciation of the rich diversity of art forms, methods and personal expression of county artists.
- Foster a sense of connection between artists and between artists and the community.

Quantitative Benchmark:

- The number of grants awarded and total dollars allocated to county arts and community projects.
- Successful outreach to community organizations to become more engaged with the work of the coalition in this area.
- Number of new community cultural programs and touring programs undertaken and the number of Tillamook residents and visitors involved.

Qualitative Indicator of Success:

- Attitudes of the participants of successful grant projects on issues of education, culture and community building measured through audience response cards or an alternative format the applicant devises, which asks some or all of the following questions.
 - How has the county benefited from this experience?
 - What did you learn?

PRIORITY #3: HERITAGE

The Coalition seeks to support work related to documenting county history –historic structures, Native cultures, dory fishing, dairy farming, lumber industry or restoring historical artifacts and buildings. Local historical structures are at risk. Native culture is sparsely documented. Once thriving industries are memories. Telling the stories of the past, including those of individuals, brings us to a better understanding of our present. Preserving our heritage is key to planning our future.

Strategies: The Coalition will seek grant proposals for cultural activities that will:

- Identify and document private collections of memorabilia and historic photos.
- Encourage families to write their own stories/memoirs.
- Research old letters, bills of lading, photographs and maps, to foster understanding of our history and how it relates to our present and our future.
- Find connections to the historic Native Americans of our area. Investigate their legacies and how we are connected to the lives they lived.

Quantitative Benchmark:

- The number of grants awarded and total dollars allocated to county heritage and historic preservation projects.
- Number of heritage and history programs undertaken and number of residents and visitors involved; number of community events that celebrate and honor local history and heritage.
- Number of audio / visual productions, publications or presentations of collections.
- The successful documentation and restoration of artifacts to preserve and share our county history.

Qualitative Indicator of Success:

- Attitudes of the participants of successful grant projects on issues of culture and heritage measured through audience response cards or an alternative format the applicant devises, which asks some or all of the following questions.
 - What did you learn about our county's heritage?
 - What did you enjoy about this project?

(continued)

PRIORITY #4: ENVIRONMENT

Tillamook County is known for its scenic beauty. It is the natural beauty that brings people to this place. Celebrating natural beauty through the arts can help increase awareness to keep our forests, rivers and undeveloped land preserved and pristine. The Coalition is interested in supporting cultural projects relating to Tillamook County's open space, natural beauty, forests and salmon.

Strategies: The Coalition will seek grant proposals for cultural activities that will:

- Nurture appreciation of the natural world that surrounds us by exploring the influence our environment has on artistic expression and lifestyle.
- Investigate the role environment played in the lives of Native Americans, their customs and their lives.
- Educate residents and visitors about the wildlife populations and habitats of our coastal and inland communities.

Quantitative Benchmark:

- The number of grants awarded and total dollars allocated to county arts, culture and environment projects.
- New public / private partnerships for the preservation and stewardship of lands and waterways measured by the number of new efforts underway and ongoing through the coalition.

Qualitative Indicators of Success:

- Attitudes of the participants of successful grant projects on issues of the arts and the environment measured through audience response cards or an alternative format the applicant devises, which asks some or all of the following questions.
 - Have your feelings and attitudes about the importance of protecting the unique environment of Tillamook County changed as a result of viewing or participating in this experience?
 - Was the culture and environmental experience a positive one?
 - Did the experience give you a sense of increased stewardship of the unique environment of the county?
 - What did you learn about our county's environment?

PRIORITY #5: TRADITIONS

This priority relates to Tillamook County's legacy to local foods and traditional arts and crafts such as quilting. The Coalition seeks to celebrate traditions that build and strengthen sustainable communities.

Strategies: The Coalition will seek grant proposals for cultural activities that will:

- Explore local traditions through demonstrations or reenactments of Native American or early settlers meals and ceremonies.
- Honor and record the work of artisans whose techniques deserve to be passed on to future generations.
- Create festivals or gatherings that focus on the traditions of those whose heritage has its roots in other countries.

Quantitative Benchmark:

- The number of grants awarded and total dollars allocated to county traditional arts and ways projects.
- The successful documentation and restoration of artifacts to preserve and share our county's traditions.

Qualitative Indicators of Success:

- Attitudes of the participants of successful grant projects on issues of the traditional arts and culture measured through audience response cards or an alternative format the applicant devises, which asks some or all of the following questions.
 - Have your feelings and attitudes about the importance of protecting the unique traditions of Tillamook County changed as a result of viewing or participating in this project?
 - Was the experience a positive one?
 - What did you learn about our county's traditions?

*Tillamook County Cultural Coalition c/o Pioneer Museum 2106 Second Street Tillamook, OR 97141 www.tcpm.org
This activity is supported by a grant from the Oregon Cultural Trust, investing in Oregon's Arts, Humanities and Heritage
and by the Tillamook County Pioneer Museum.*

SUMMARY OF COALITION GRANTS AWARDED THROUGH 2011

We have put a tremendous effort to reach out to potential grant applicants. Efforts have included workshops, website, brochures, news releases/media coverage, and word of mouth. We are exploring new methods of outreach to include information and application packets in our six county libraries. These packets will include samples, our plan, application materials, and well written final reports. Our goal is to increase visibility and the number of applicants throughout the county.

2005 Received six applications/awarded two
The Lower Nehalem Community Trust \$600 Grant

“Artmaking and Visioning Project.” The project, funded through Heritage and Environment priorities used artmaking by artists and non-artists to articulate personal relationships to and visions for the Nehalem Bay area.

The Community Arts Project (CAP) of South Tillamook County \$1,800 Grant
Cultural Education grades K-12. The grant funds enabled CAP to enhance its Arts Literacy program at Nestucca Valley Elementary School.

2006 Received six applications/two awarded
Mexican Ballet Folklorica \$2,000 Grant
Education and Community Arts Priorities. Funded two months for an after school program in Tillamook Schools to teach dance K-12. Community presentation throughout the county culminated this project.

Nancy Caslick Arts \$1,720 Grant
Education Priority. Funded an art program for 4th graders using the theme of nutrition. Art was displayed throughout the county.

2007 Received five applications/awarded five
The Lower Nehalem Community Trust \$988 Grant
Will be sponsoring events directly relating to the county’s farming and Native American heritage: Organic Vegetable Seed Starting; Home Orchard Care; Native American Plant Use and Cultivation on the NW Coast; and the Tillamook Sustainability in Farming Town.

Nancy Caslick Arts \$1,000 Grant
Will be teaching art to Trask River High School students.

The Hoffman Center for Arts & Culture \$1,500 Grant
Will be installing a kitchen at the Hoffman Center in Manzanita and starting classes in clay and works.

AAUW of Tillamook \$2,200 Grant
Will be sponsoring book drives and literacy programs for pre-school children and their parents countywide.
**Check returned because guidelines were not met.*

The Neskowin Valley School \$4,000 Grant
Created a tiled mural on the concrete wall of a parking lot in Pacific City. The wall will feature elements of nearby tide pools.

2008 Received four applications/awarded three
New Albion Community Print \$1,375 Grant
**Check returned because guidelines were not met.*

Lower Nehalem Community Trust \$850 Grant
For interpretive teaching trail.

Pacific City Arts Association \$1,600 Grant
Start a Cinco de Mayo celebration open to the county.

2009 Received 9 applications/awarded 6

Lower Nehalem Community Trust \$3000 Grant
For installation of station for the Nehalem Teaching Trail at Alder Creek Farm

Tillamook County Pioneer Museum \$2710 Grant
For "Oregon Statehood" Educational Program/Classes

Pacific City Arts Association \$1200 Grant
For Cinco de Mayo Festival 2009

Hoffman Center \$1530 Grant
For workshop series titled "Art's Alive"

Garibaldi Museum \$3060 Grant
For the Boat Wright Exhibit

Bay City Arts Center \$2500 Grant
For West African Week

2010 Received 9 applications/awarded 5

Pioneer Museum \$775 Grant
For children's art classes

Kiwanda Community Center \$1000 Grant
For Cinco de Mayo Festival 2010

Bay City Arts Center \$1100 Grant
For West African Summer Day Camp

Neskowin Valley School \$2500 Grant
For Friday Community School

Lower Nehalem Community Trust \$3300 Grant
For Nehalem Teaching Trail

2011 Received 14 applications/ awarded 6

Tillamook County Pioneer Museum \$ 825
To support a Poet Laureate Workshop and Performance

Jose Solano \$1000
To support activities in Nehalem, Bay City, Tillamook and Pacific City during National Hispanic Heritage Month

Hoffman Center \$1500
To support activities during the Dark and Stormy Book Weekend

TILLAMOOK COUNTY CULTURAL COALITION (TCCC)

BYLAWS

Article 1. Name

Tillamook County Cultural Coalition (TCCC)

Article 2. Purpose/Objective

The Tillamook County Cultural Coalition's role shall be to set policy for the organization, grant funds from the Oregon Cultural Trust, and lead the community in implementing the County Cultural Plan. The Coalition is responsible for measuring progress of the County Cultural Plan through the stated benchmarks ensuring that Art, Heritage and Humanities are all represented. It shall ensure that the County Cultural Plan is implemented in a way that fairly encourages county wide participation in cultural activities. The Coalition reviews that grant application process and grant guidelines to assure their adherence to granting criteria/ Coalition's priorities.

Article 3. Members

There shall be 9 members composed of 3 members from North Tillamook County (Neah-Kah-Nie School District Area), 3 members from Central Tillamook County (Tillamook School District area), and 3 members from South Tillamook County (Nestucca School District). Each term of office is for 3 years and runs July 1 – June 29. One member from each of the 3 areas of the county will rotate off of TCCC each year and be replaced by 1 new member from each area of the county. Ideally members will have had experiences and interests in the areas of education community arts, heritage, environment, and traditions.

Members appointed mid-term may complete the term and serve 1 full term following the mid-term appointment.

Suggestion:

Each fall/winter a news release will be given to local newspapers explaining the role of TCCC and asking for people interested in becoming members of TCCC to submit a letter of interest. In addition promotion of the seeking of new members of TCCC may be done through other methods that may include providing a news release to Tillamook County arts organizations, arts, cultural organizations, historical organizations, etc. Current members may also seek qualified persons interested in being members of the Coalition encouraging letters of interest.

Letters of interest must be postmarked by the last day of February. Letters will be read by TCCC at the March/April meeting with a selection of new members being made prior to the first meeting of new term.

Article 4. Officers

At the first meeting of the fiscal year, TCCC will select all officers. Terms are for one year. A member could be re-elected to serve two consecutive years.

Moderator

The moderator will run meetings, oversee the process of grant selection, select an archivist for group, and submit required reports. The moderator will also act as a liaison to the Tillamook County Pioneer Museum (fiscal agent) and Oregon Cultural Trust. If the moderator is unable to preside at a meeting he/she shall appoint a substitute to convene the meeting.

Secretary

Prepares and distributes minutes from TCCC meetings to members and the fiscal agent. Accurate records will be passed on to the next secretary.

Treasure

Presents a financial report at each TCCC meeting. The treasurer will get information from the fiscal agent.

Article 5. Meetings

The TCCC shall meet as often as it desires, but not less than quarterly on a fiscal year basis (July – June).

In advance of the first meeting of the Tillamook County Cultural Coalition, members will receive copies of the Cultural Plan.

Article 6. Changes in Priorities

It is recommended that the Cultural Plan be reviewed at least every five years.

Article 7. Committees

Ad Hoc or Special Committees

The moderator or members of the Coalition may from time-to-time create ad-hoc or special committees.

Article 8. Fiscal Considerations

The Tillamook County Pioneer Museum has been approved as fiscal agent for TCCC. The fiscal agent will provide a financial report to TCCC treasurer upon request by moderator.

The Tillamook County Pioneer Museum will act as umbrella 501 (c) 3 for TCCC.

Article 9. Parliamentary Authority

The rules contained in the current edition of the *Robert's Rules of Order Newly Revised* shall guide TCCC.

Article 10. Publicity

All TCCC publicity, visual or oral, for TCCC shall state; “The activity is supported in part by a grant from the Oregon Cultural Trust, investing in Oregon’s Arts, Humanities and Heritage, and the Tillamook County Pioneer Museum.”

Article 11. Amendments

These bylaws may be amended at any regular meeting of the Coalition by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.

Conflict of Interest Statement for Reviewers

As a reviewer, please periodically consider these examples of possible conflicts during your tenure. Members will state/declare possible conflicts of interest to the full Coalition and/or the Grants Committee before any grant action is taken.

1. Your affiliations with an applicant organization. You may have a conflict if you have/hold:
 - ❖ Current employment at the applying organization
 - ❖ Current employment with the applying organization, such as a consulting or advising arrangement
 - ❖ Pending consideration for employment at the organization
 - ❖ Ownership of the organization's securities or other evidences of debt
 - ❖ Any office, governing board membership, or relevant committee chairmanship in the organization (Ordinary membership in a cultural organization is not considered an office.)
 - ❖ Received or retained a contract or award from the organization within the last 12 months

2. Your relationship with a project director or other person who has a personal interest in the application or organization. You may have a conflict if you have/hold:
 - ❖ Known family or marriage relationship (Conflict only if the relationship is a principal sub-contractor or project director.)
 - ❖ Business or professional partnership
 - ❖ Employment at the same organization within the last 12 months
 - ❖ Your collaboration on a cultural project within the last 24 months

3. Other affiliations or relationships. You may have a conflict if you have/hold:
 - ❖ Relations of your spouse or your children, anyone living in your immediate household, or anyone who is your partner, who hold affiliations with an applicant organization or project director.
 - ❖ A close personal friendship with someone who holds affiliations with an applicant organization or project director.

In these situations the reviewer should exercise careful personal judgment as to how a reasonable person might see the affect of these relations on your review responsibilities.

Tillamook County Cultural Plan

CULTURAL INVENTORY

ARTS

See complete listing online at www.tillamookcountyarts.org

HERITAGE / HISTORICAL

Agencies

Nehalem Bay State Park Interpretive Center
Nehalem Historical Society
Swiss Society
Tillamook County Genealogy Society
Tillamook County Historical Society
Tillamook County Pioneer Association

Archeological Site (Tribal)

Bay City

Neah Kah Nie Mountain
Nehalem Bay Area Inner Sandspit/Fisher's Point
Netarts Bay

Bridges of Historical Interest

(Hwy 101, North to South)

Necarney Creek (by Oswald West State Park, dedicated to Sam Reed) 1937
Viaducts Chasm (at the mouth of Neahkahnie Mtn.) 1937
Lake Lytle, 1938
Salt Air Creek (Rockaway) 1928
Juno (Old Hwy. 9) 1931
Wilson River (2 bridge, one with steel arch, the other just north of the first one) 1931
Hoquarten Slough, 1931
Munson Creek, 1918
Mills Creek, 1919
Tiger (2 bridges) 1919 & 1920
West Beaver Creek (arched) 1914
Beaver Creek, 1916
West Creek (or Bunn Creek, widened in '75) 1914

(Hwy 6, West to East)

Highway built by WPA in late thirties (Demolay was the WPA camp)
...most bridges still date from that period
Mills Bridge (rebuild is scheduled in governor's package) 1939
Fall Creek (fill washed out in 50s
Scheduled to rebuild and put stream back into original alignment) 1937
Devil's Lake Fork Bridge, at edge of county line
Other County bridges
Boquist Rd. Bridge (Old Hwy. 101) 1920
Killam Bridge (S. Prairie Rd.) 1914

Cemeteries

Alley Cemetery, Highway 53, on John M. Alley homestead
American Legion Cemetery, Nehalem
Batterson Cemetery, Neahkahnie, on Batterson homestead
Bay City Oddfellows Cemetery, behind Alderbrook Golf Course
Blaine Cemetery
Gist Cemetery, on Old Woods Road
IOOF Cemetery, Cloverdale
IOOF Cemetery, Tillamook on Third St.
Lovell Cemetery, Manzanita, on Lovell homestead
Oretown Cemetery
Schalnus Cemetery, North Fork Nehalem River, Herman Schollmeyer Farm
Scovell Cemetery, north of Mohler, new Three Rocks
Snyder Cemetery, East of Manzanita on Wm Snyder homestead
Sunset Heights Memorial Gardens, Tillamook
Tillamook Pioneer Cemetery, above and to the north of Sunset Heights
Sacred Heart Cemetery, near the Air Museum

Ceremonies

Blessing of the Fleet –Cape Kiwanda
Blessing of the Fleet –Garibaldi

Ceremonial site

Cascade Head

Creameries (still standing)

Aldervale, Junction of Hwy 53 and North Fork Road, Nehalem
Beaver, downtown, “Beaver Mercantile”
Central Cheese Factory
Clover Leaf, intersection of Alderbrook Road and Kilchis River Road
East Beaver, south of Hemlock
Hebo, downtown
Holstein, past fairgrounds on 3rd St in Tillamook, most recently used as an auction barn
Mohler, now “Nehalem Bay Winery”
Oretown, south of Pacific City/Hwy 101 Junction
Red Clover, past the junction to go up the Trask River
South Prairie, across from the grade school

Cultural/ethnic communities (according to 2000 Tillamook County census data)

Alaskan Native
Asian
Hispanic
Native American
Swiss

Grange Halls

See: www.tillamookcountyarts.org (facilities)

Historians/Tribal heritage keepers

(e.g., those who keep stories, Local published historians)

Betty Obrist
Bruce Johnson
Garry Gitzen
Mark Beach
Nehalem Valley Historical Society
Tillamook County Historical Society
Tillamook County Pioneer Museum

Historical Publications

A Brief History of Fear and Intolerance in Tillamook County 1984-1994 (by Helen Hill)
A Patchwork History of Nehalem Bay (Nehalem Valley Historical Society)
Adventures of an Oregon Country Boy, by Herbert Miller (an autobiography)
Bayocean, the Oregon Town that Fell into the Sea, by Bert and Margie Webber
Beyond the Golden Gate (Biography of Amanda Donaldson) by Gayle Tow
Epitaph for the Giants: The Story of the Tillamook Burn (J. Larry Kemp)
Flagg of the Mimi (Jack L. Graves)
From Greaser to Gangsters, by Jack L Graves (tales of Camp Tillamook Teacher)
From Horse and Buggy to Men on the Moon (Margaret Watt Edwards) (Novel)
Furs – Pelts & Conquest, by Thelma L Wirfs, (history of fur trading in Pacific NW)
Homestead on the Trask (Harvey Maddux) (Novel)
Koom of the Tillamooks, told by Margaret Watt Edwards (fiction)
Nehalem Bay Indians (Nehalem Valley Historical Society)
Nehalem Tillamook Tales, told by Clara Pearson (collection Native American stories)
Now Never Lasts, by Jack L. Graves –(stories of Garibaldi and Garibaldians)
Oceanside, Oregon: Treasure by the Sea (Mary Evelyn Metcalf)
Oregon Bear Man , by Mauri Mayor –(an autobiography)
Pioneer Treasures from Nehalem Bay Kitchens (Nehalem Valley Historical Society)
Sea Mountain, by Fred Barret –(Cascade Head –Salmon River Anthology)
Tales of the Neahkahnne Treasure (Nehalem Valley Historical Society)
The Adventures of Dr. Huckleberry (Dr. E.R. Huckleberry) (an autobiography)
The Naming if Gervais Creek, Wheeler, Oregon (by Jack Abendroth)
The Nehalem Tillamook, an Ethnography (Elizabeth D. Jacobs, Edited by William R. Seaburg)
The Saga of Pacific Railway & Navigation Co. Punk, Rotten and Nasty (Paul Michael Clock)
Tidewater Valley: A Story of the Swiss in Oregon (Jo Evalin Lundy) (Novel)
Tillamook Burn Country, by Ellis Lucia –(Tillamook Burn Story)
Tillamook History, by Tillamook Co. Pioneer Assoc. (#2 of 3)
Tillamook Indians (John Sauter and Bruce Johnson)
Tillamook Memories, by Tillamook Co. Pioneer Assoc. (#1 of 3 books of hist. stories of Tillamook Co.)
Tillamook, Lest We Forget, by Tillamook County Pioneer Assoc (#3 of 3)
Tillamook: Land of Many Waters (Ada M. Orcutt)
Trask (Don Berry) (Novel)

Historical or architecturally significant structures/sites

North Coast Recreation District formerly the Nehalem Elementary School
Aldercreek Farm, Nehalem
C.E. Thayer Bank Building, on First St. in Tillamook
Century Farms
City Hall Mural
Courthouse Mural
Dairy Barns (Historic)
Lutheran Church, Tillamook

*Tillamook County Cultural Coalition c/o Pioneer Museum 2106 Second Street Tillamook, OR 97141 www.tcpm.org
This activity is supported by a grant from the Oregon Cultural Trust, investing in Oregon's Arts, Humanities and Heritage
and by the Tillamook County Pioneer Museum.*

Methodist Church, Bay City
Neskowin Valley School, Neskowin
Pioneer Museum Building (old court house)
River House at Cascade Head
SITKA Center for Art and Ecology
Tillamook Air Museum
Wilson Elementary School

National Register of Historic Places

Bay Ocean
Cape Meares Lighthouse (Mps)
Doyle, A E, Cottage
Isom, Mary Frances, Cottage
United States Coast Guard Station, Tillamook Bay
United States Naval Air Station Dirigible Hangar B
United States Post Office (Tr)
Wentz, Harry F., Studio

Museums / Heritage Study Centers

Cape Meares Lighthouse
Latimer Quilt and Textile Center
Tillamook County Pioneer Museum
Garibaldi Museum
Tillamook State Forestry Center

Natural History

Clay Meyers State Natural Site
Also see naturalists later in list...

Natural Landmarks

Cape Kiwanda
Cape Lookout
Cape Meares
Cascade Head
Haystack Rock
Mt. Hebo
Mt. Hebo Lake
Munson Creek Falls
Proposal Rock
The Octopus Tree
The Three Graces
Twin Rocks

Parades

Clover Days
Dory Parade
Garibaldi Days
June Dairy Parade
Manzanita 4th of July Parade
New Year's Even Parade in Manzanita
Rockaway Old Fashioned 4th of July

Schools (historic)

Maple Leaf School, Tillamook
South County schools as recorded by the Nestucca Valley Middle School Heritage Project
Southtillamookcounty.com
Union High School, now North County Recreation District
Wilson Elementary School Tillamook

Theatres

Coliseum Theatre in Tillamook
Don Whitney Auditorium (Tillamook High School)
El Appleton Theatre in Nehalem (North County Rec District)
The Barn Community Theatre (TAPA)
VFW Hall Cloverdale

Trails

Camp Meriwether Trail
Cape Lookout Trail
Dolph Toll Road
Hoquarton Interpretive Slough Trail
Kings Mountain Trail
Mt. Hebo Trail
Munson Creek Falls Trail
Neahkahnie Mountain Trail (part of Oregon Coast Trail)
Niagra Falls, Blaine
Powder Creek to Willamina Native American Trail

Parks

Tillamook County Parks

Airbase Reserve –Hiking and picnicking, Tillamook
Barview Jetty Park, North of Garibaldi
Bayocean Peninsula, West of Tillamook
Carnahan City Park, West end of Third St, Tillamook
Demoley/Wilson, 12 miles east of Tillamook
Goodspeed City Park, Corner of Third St, Tillamook
Happy Camp, Netarts
Hollensted Park in Manzanita
Kilchis River Park
Little Nestucca Park
Munson Creek Falls
Netarts Community Park
Pacific City Neighborhood Park
Trask River Park, East of Tillamook
Webb Park
Whalen Island Park, Sandlake
Wheeler City Upper Park
Woods Park, Woods

National Parks

Cascade Head National Scenic Research Area
Cascade Head United Nations Biosphere Reserve
Three Arch Rocks National Wildlife Refuge
Tillamook Bay –National Historic Estuary

State Parks

Bob Straub State Park, Pacific City
Cape Kiwanda State Park, Pacific City
Cape Lookout State Park South of Netarts
Cape Meares State Scenic Viewpoint, West of Tillamook
Clay Meyers State Natural Area
Manhattan Beach State Recreation Site, North of Rockaway Beach
Nehalem Bay State Park
Oceanside Beach State Recreation Site, West of Tillamook
Oswald West State Park, South of Cannon Beach

Camp/Camp Grounds

Boyscout Camp on the Trask
Camp Magruder, Rockaway
Camp Meriwether –Camp Clark South of Cape Lookout
Camp Wi-Ne-Ma, Oretown
Elks Camp, Tillamook
Friends Camp, Rockaway
Nature Conservancy Preserves –Cascade Head, Rockaway Beach
Nestucca Bay Wildlife Refuge

LOCAL INDUSTRY

Artisans
Cheesemaking
Dairy Farming
Fishing
Forestry
Logging
Manufacturing
Organic Farming
Timber
Tourism

HUMANITIES

Bookstores

Bibles, Books, and Gifts
Cornerstone, Tillamook
Dotte's Bookshelf, Nehalem
Rainy Day Books, Tillamook

Center for life-long Learning

Hoffman Center, Manzanita
Marie Mills Center
North County Recreation District
Sitka Center for Art and Ecology
Tillamook Bay Community College

Media

Coast 105 Radio
Headlight Herald
KMUN (out of Astoria has local transmitters)
KTIL/KMPD
North Coast Citizen
Pacific City Sun

School

Camp Tillamook
Cedar Creek Daycare, Hebo
East School, Tillamook
Fire Mountain School, Falcon Cove
Garibaldi School, Tillamook
Headstart Preschool, Beaver
Headstart Preschool, Tillamook
Liberty Elementary School, Tillamook
Little Clipper Preschool, Tillamook
Neah-Kah-Nie HS, Rockaway Beach
Neah-Kah-Nie Middle School, Rockaway Beach
Neskowin Valley School, Neskowin
Nestucca HS, Cloverdale
Nestucca Valley Elementary School, Cloverdale
Nestucca Valley Middle School, Beaver
New Discoveries Preschool, Nehalem
Ocean Breeze Baptist
Pacific Christian School, Tillamook
SonRise Christian School, Manzanita
South Prairie Elementary School
Tillamook Adventist School, Tillamook
Tillamook HS, Tillamook
Tillamook Junior HS, Tillamook
Tillamook Options Program
Trask River HS

LITERARY/LANGUAGE –see: www.tillamookcountyarts.org

Languages

German
Spanish

Libraries

- Bay City
- Garibaldi
- Hale Reference Library at Sitka Center for Art & Ecology
- Manzanita Branch Library
- Pioneer Museum Research Library
- Rockaway Beach Library
- Winkelman South Tillamook County Library / Pacific City
- Tillamook County Library

Library Guilds

Oregon Writers Colony House in Rockaway Beach

Literary/Poet Series

Manzanita Creative Arts Council

Naturalists

John Dube, Manzanita
Peter Walzak –environmental scientist

Playwrights (see: www.tillamookcountyarts.org)

Poets (see: www.tillamookcountyarts.org)

Public Poetry Reading Sites (e.g., open mike)
Bay City Arts Center
Oceanside Espresso

Publishers
Fire Mountain Press
Neahkahnie Visions

Storytellers (see: www.tillamookcountyarts.org)

Writing Critique Groups (see: www.tillamookcountyarts.org)

THE ARTS (see: www.tillamookcountyarts.org)

PERFORMANCE (see: www.tillamookcountyarts.org)

MUSIC (see: www.tillamookcountyarts.org)

TRADITIONAL CELEBRATIONS

Birding & Blues, Pacific City, February
Blessing of the Fleet, Garibaldi
Blessing of the Pets, Manzanita
Children's Cleanwater Festival
Clover Days, Cloverdale
Dory Days, Pacific City / Cape Kiwanda
Garibaldi Days
Manzanita Library Sale, Memorial Day Week-end
Maypole Dance, Manzanita
Neskowin Community Association 4th of July Festivals
Neskowin Valley School Harvest Festival, October
Neskowomen's Club Book & Bake Sale
Old Fashioned 4th of July, Rockaway Beach
Old Fashioned Strawberry & Ice Cream Social, Pacific City, July
Sitka Residents' Open House, 2nd Sat. January and May
Swiss Festival
Tillamook County Fair, August
Tillamook County Seafood Festival, October
Trash Art Bash, Manzanita
Trash Bash and Trash Art Gallery Show, the week-end before Memorial Day week-end on Friday.
Your Heart's Desire, Community Arts Project, February

Tillamook County Data

Tillamook County Info

Tillamook County Courthouse

201 Laurel Ave
Tillamook, OR 97141

Established: Dec. 15, 1853

Area: 1,125 square miles

Elevation: 22'

Avg. Temp: January, 42.2; July 58.2

Population: 25,530

Assessed Value: \$3,405,694,928

Precipitation: 90.90

County Commissioners

503-842-3403
800-488-8280
Fax 503-842-1384
Charles Hurliman (R)
Tim Josi (D)
Mark Labhart (R)

Officials

District Court.....William Porter
Assessor.....Tim Lutz
County Clerk.....Tassi O'Neil
Justice of the Peace.....Neal Lemery
Sheriff.....Todd Anderson
Surveyor.....Danny McNutt
Treasurer.....Karen Dye

Planning Commission

Kurt Heckerroth, chair
Valerie Folkema
Merrienne Hoffman
Terry Jones
Bruce Lovelin
Kurt Mizze
Gale Ousele

PARTY	NUMBER
Constitution.....	23
Democrat.....	6,154
Independent.....	30
Libertarian.....	121
Not Affiliated.....	3,194
Other.....	219
Pacific Green.....	51
Republican.....	5,197
Total.....	14,989

Tillamook County Demographics

	Number	Percentage
POPULATION , 2006 Est	25,530	100.0
Population -2000 (U.S. Census)	24,262	100.0
Male	12,158	50.1
Female	12,104	49.9
18 years and older	18,886	77.8
21 years and older	18,120	74.7
62 years and older	5,616	23.1
65 years and older	4,797	19.8
Male	2,210	9.1
Female	2,587	10.7
Median Age	43.5	(X)
White	22,772	54
African American	54	0.2
Native American	289	1.2
Asian	157	0.6
Latino	1,244	5.1

EDUCATION

High school graduate	6,338	37.0
Bachelor's degree	1,968	11.5
Graduate, prof. degree	1,043	6.1

HOUSING

Housing units, 2002	16,294	
Total housing units, 2000	15,906	100.0
Occupied housing units, 2000	10,200	64.1
Vacant housing units, 2000	5,706	35.9
For occasional use, 2000	4,600	28.9
Persons per household, 2000	2.33	

Transient Room Tax Revenue

Transient room taxes paid by tourists in local hotels, motels and vacation rentals contributed the following revenue to Tillamook County cities:

Garibaldi	\$62,187	\$64,327	\$93,678
Manzanita	\$261,363	\$294,953	\$313,473
Rockaway Beach	\$223,147	\$232,956	\$225,993
Tillamook	\$202,184	\$285,799	\$315,749
Wheeler	\$17,660	\$19,357	\$19,539

Tillamook County Cultural Coalition

Granting funds locally for the Oregon Cultural Trust

**Thank you for your interest in the Tillamook County Cultural Coalition.
Grant Proposal and Application Information
Deadline for Applications: January 5th**

BACKGROUND

The Tillamook County Cultural Coalition (TCCC) was formed and developed a plan, approved by the Oregon Cultural Trust in 2004. It uses funds from the Trust to grant monies to cultural programs in Tillamook County. The citizens of Tillamook County set these priorities for cultural projects:

- Education
- Community Arts
- Heritage
- Environment
- Traditions

We encourage you to read the entire TCCC plan available on the Tillamook County Pioneer website, Cultural Coalition tab, www.tcpm.org/tccc.htm.

The TCCC first awarded cultural grants in Tillamook County in 2006. Each year the TCCC receives increased funds from the Oregon Cultural Trust. The state of Oregon enacted legislation in 2002 (ORS 359.431) to become one of the first states in the nation to establish a cultural funding program, the Oregon Cultural Trust. The Trust, by statute, works to:

- Protect and stabilize Oregon cultural resources, creating a solid foundation for the future
- Expand public awareness of, quality of, access to, and use of culture in Oregon
- Ensure that Oregon cultural resources are strong and dynamic contributors to Oregon's communities and quality of life

Each year one-third of Trust monies go to County Cultural Coalitions. Coalitions, in turn, grant those funds to local cultural programs or projects. To learn more about the Trust, go to www.culturaltrust.org

ELIGIBILITY

Grant applicants must:

- Be an individual (s), a non-profit organization or a governmental organization
- Be a resident of Tillamook County, if an individual
- Maintain a registered headquarters in Tillamook County, if an organization
- NOT benefit only the organization's members or adherents
- NOT propagandize or directly influence elections or legislation
- NOT request monies for on-going operating funds

Grant Proposal and Application Information
Page 2

EVALUATION CRITERIA

Grant proposals must:

- Address at least one of the five priorities established by the TCCC plan.
- Identify and explain the need for this proposal.
- Benefit a wide audience in Tillamook County.
- Identify and describe the audience to be served.
- Identify plans to promote the project.
- Describe how the public will access the project once completed.
- Be clear, specific and identify planned results-what is expected to be accomplished.*
- Be specific in identifying the strategies to be used to get to the results. *
- Identify measurements by which you will know you have achieved targeted results. The TCCC Plan calls for two kinds of measurements: **quantitative benchmarks** and **qualitative indicators of success**.
- Identify the project manager, staff and lead volunteers including: names, qualifications, bios, time involved and role.
- Provide a detailed budget.
- Include a timetable with expected results or accomplishments.
- Include letters of support from at least three other organizations. Support can be in-kind, audience providers, financial or some other form of support to your specific project.

* See the TCCC Plan

RESULTS, STRATEGIES

Grant applicants need to be clear and specific about the results expected. While process is important, TCCC needs to know exactly what applicants expect to accomplish with grant funds. In describing the project, applicants will identify the strategies to be employed to accomplish the goals.

Sample Results. The XYZ Project will:

- produce two (one spring, one fall) all-school concerts that take place during school assemblies
- take the concerts to two other schools (one per school), and
- offer the concerts in two evening programs for parents and the community.

Sample Strategies. (There could be a lot more strategies on this one project.)

- The XYZ Project will engage 3 classes of students (about 60-75 students) to produce the concerts from beginning to end.
- The XYZ Project will engage two other schools and school district support to take the concerts to two different schools.

Grant Proposal and Application Information
Page 3

QUANTITATIVE BENCHMARKS, QUALITATIVE INDICATORS OF SUCCESS

Quantitative Benchmarks are measurements that can be counted.

For example:

- Number of students involved in producing the concerts
- Number of people involved in performing for the concerts
- Number of people at the school concert, number in the audience
- Number of school teachers and administrators who will work with, be contacted by students in the production of the concerts
- Number of people expected in the community concert audiences
- Number/effort for PR so that the community concerts are advertised

Qualitative Indicators of Success have to do with things we know have happened but are difficult to measure since they cannot be “counted.”

For example:

- How did participants feel?
- Was the experience positive?
- What did you learn?

The Oregon Cultural Trust and TCCC want to make sure that applicants and project managers keep in mind the targeted Qualitative Indicators of Success throughout the period of the project. Both the mid-project and final reports will describe the success of the project, in part, with Qualitative Indicators of Success.

Tillamook County Cultural Coalition

Granting funds locally for the Oregon Cultural Trust

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Grant Proposal and Application Information
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TCCC APPLICATION PROCEDURES

- All applications must be presented in writing.
- Please submit applications by close of business, January 5th by e-mail to the current TCCC moderator and vice moderator. (see the roster on the web site for e-mail addresses). Applications should include:
 1. Cover sheet
 2. Budget form
 3. One page summary
 4. Three letters of support
 5. Supporting documentation *optional*

TCCC GRANT AWARDS and REPORTS

- Individual grant awards have ranged from \$600-\$4000.
- TCCC may withhold a portion of the grant funds until completion of the project.
- TCCC awards are made by January 31 each year
- Projects or programs will be completed by December 31.
- Mid-project reports are sent via e-mail to the current TCCC moderator and vice moderator by July 31.
- Any unused funds must be returned by January 5th. Contact the current TCCC moderator and vice moderator for information on returning these funds.
- Final reports sent via e-mail to the current TCCC moderator and vice moderator by January 31.
- If the grant is for an event, only the final report is needed.

Important Dates

January 5th – applications due

January 31st – awards made

July 31 – mid project reports due

January 5th – unused funds returned

January 31st – final reports due

Tillamook County Cultural Coalition

Grant Application Eligibility Requirements

(Information only-Check list will be used by TCCC when reviewing grant requests)

Board Member Name:	Date:
Title of Grant Application:	
Name of Organization/Individual	Amount requested:

MUST HAVE A ✓ IN YES COLUMN; need 10 YES ✓s

YES	NO	Are these items included...
		Grant application cover sheet
		Grant application budget sheet
		One page summary
		Does the grant application... <i>(from 1-page summary and/or optional supporting documentation)</i>
		Explain the NEED
		Describe the project
		Include a timetable
		Describe qualifications & experience of people involved
		Describe the audience who benefits
		Describe how project meets quantitative benchmarks with measurable numbers <i>(see pages 9-11)</i>
		Describe how project meets qualitative indicators of success <i>(see pages 9-11)</i>

MUST HAVE A ✓ IN THE YES COLUMN; need 3 ✓s

YES	NO	Are these items included...
		Support letter #1
		Support letter #2
		Support letter #3

MUST HAVE A ✓ IN THE YES COLUMN; need just 1 ✓

YES	NO	Is the applicant....
		An individual
		A non-profit organization
		A governmental organization

MUST HAVE A ✓ IN THE YES COLUMN; need just 1 ✓

YES	NO	Is the applicant....
		Is the applicant a resident of Tillamook County
		Is the regional headquarters of the applicant organization in Tillamook County

MUST HAVE A ✓ IN THE YES COLUMN; need just 1 ✓

YES	NO	Does the grant application address one or more priorities...
		EDUCATION–relates to cultural education in grades K-12 and the community at large
		COMMUNITY ARTS–relates to annual county-wide cultural event
		HERITAGE–relates to documenting history or restoration
		ENVIRONMENT–relates to open space/natural beauty/forest/salmon
		TRADITIONS–relates to local foods/traditional arts

MUST HAVE A ✓ IN THE NO COLUMN; need 3 ✓s

YES	NO	Does the grant application...
		Benefit an organization's members or adherents
		Propagandize or directly influence elections or legislation
		Provide ongoing operating funds

Tillamook County Cultural Coalition

Due January 5 online- This Packet (Grant Application Cover Sheet, Grant Application Budget Sheet, 2 page Summary) and Letters of Recommendation. Due January 5 in Hard copy – 1 copy of any Optional Documentation

Grant Application Cover Sheet

Project Title	Date
Applicant/Organization	
Total Project Budget (form attached)	
Requested Funds from TCCC	
Project Start Date	End
Primary Purpose of Project: (select one) Education, Community Arts, Heritage, Environment, Tradition	
Secondary Purpose: (select one) Education, Community Arts, Heritage, Environment, Tradition	
Contact Person/Title	
Mailing Address	
City	State Zip
Day Telephone	FAX
Organization Email	
Organization Website	
Project Manager/Title	
Project Manager Email	
Project Manager Phone	FAX
Three Letters of Support From:	
1)	
2)	
3)	

Supplemental Materials (Optional)

Supporting documentation could include items such as posters of past events, programs, print media articles, photographs, and booklets/books. **These are to be submitted (1 copy only) to the Tillamook County Pioneer Museum, 2106 Second Street, Tillamook, OR 97141 no later than January 5th.** Please provide a cover sheet for any supplemental materials you submit with the grant name, the organization or individual name, and a list of the supporting documentation you have included.

Tillamook County Cultural Coalition
Grant Application Budget Sheet

<i>Project Title</i>		
EXPENSES	PROJECT BUDGET ONLY –Source/Description	AMOUNT
Administrative Staff		\$
Other Personnel		\$
Contracted Services		\$
Facility Rental		\$
Materials/Supplies		\$
Equipment		\$
Travel/Per Diem		\$
PR/Marketing		\$
Other- provide details		\$
A.TOTAL EXPENSES		\$
REVENUE	DESCRIPTION or SOURCE	AMOUNT
Admissions		\$
Memberships		\$
Fees for Services		\$
In kind		\$
Corporate Support		\$
Foundation Support		\$
Individual Sponsor Support		\$
Government Support		\$
Other—provide details		\$
Requested from TCCC		\$
B.TOTAL REVENUE	Line B must equal Line A	\$

If this proposal is funded, I agree to submit a midyear report by July 31 and a year-end report by January 31 unless the proposal is for an event that has occurred prior to July 31, in which case I need only submit a year-end report. Unspent funds must be returned by January 5th of the following year.

Applicant		Date	
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Tillamook County Cultural Coalition

Grant Application Summary

(Two page limit /10 pt. or 12 point font size)

Identify and explain the need for this proposal (150 words or less)

Identify and describe the audience to be served (50 words or less)

Identify plans to promote the project. (100 words or less)

Describe how the public will access the project once completed. (50 words or less)

Identify planned results-what is expected to be accomplished and what strategies will be used to get to the results. (100 words or less)

Identify **quantitative benchmarks** and **qualitative indicators** you will use to measure your success. (75 words or less)

Identify the project manager, staff and lead volunteers including: names, qualifications, time involved and role. (100 words or less)

Include a timetable with expected results or accomplishments (50 words or less)

Tillamook County Cultural Coalition
Granting funds locally for the Oregon Cultural Trust

Mid-Year Report Due July 31

Please e-mail to the current TCCC moderator and vice moderator.
(see the roster on the web site for e-mail addresses)

Note: If your grant is funding for an event and the event has occurred prior to July 31, you must submit the mid-year report but you need not submit an end-of-year report.

Date
Project Title
Contact Person/Reporting Individual
Dates of Project
TCCC Funding Amount

Create as many pages as needed to complete these topics:

- 1. Identify project goals and objectives**
- 2. Report activities to date**
- 3. Report expenditures to date**
- 4. Report changes in the budget**
- 5. Report issues affecting project**

The TCCC committee members thank you!

Tillamook County Cultural Coalition
 Granting funds locally for the Oregon Cultural Trust
Final Report Due January 31st

Please e-mail to the current TCCC moderator and vice moderator.
 (see the Web site for e-mail addresses)

Note: If you have unused funds these must be returned to the Coalition prior to January 5.

Date
Project Title
Contact Person/Reporting Individual
Dates of Project
TCCC Funding Amount

Create as many pages as needed to complete these topics:

A. Goals, Objectives, Timetable

- Compare actual results to project goals and objectives
- Compare actual timetable to project timetable

B. Staff

- Report on people involved in creating/delivering the project
- Who did what, any changes in personnel
- Identify qualifications and experience of people involved if different than original application

C. Audience

- Describe the audience that benefited (numbers and demographics)

Compare to original application projections

D. Quantitative Benchmarks

- Compare actual results to project benchmarks

E. Qualitative Indicators of Success

- Report results of response forms

F. Activities

- Compare actual results to projected activities
- Explain what worked and what did not work
- Explain when, why and how adjustments were made

G. Issues

- Explain issues affecting project

H. Budget

- Explain changes in the budget
- Did you return any unused funds? If so, please explain why.

The TCCC committee members thank you!